

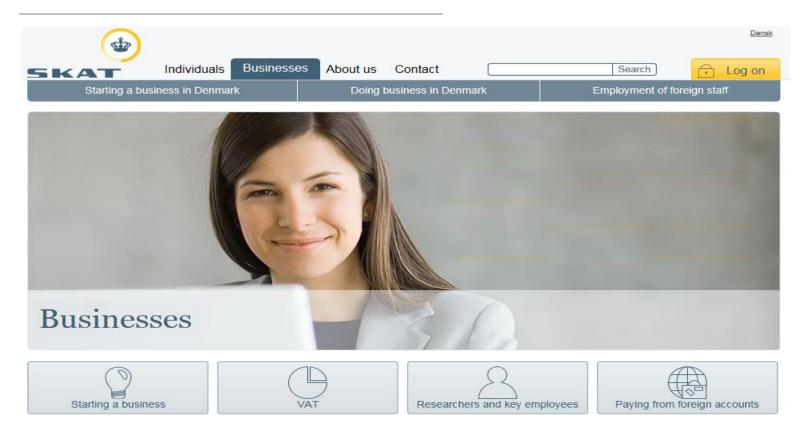




Side 2 24. oktober 2014



Find information on www.skat.dk



Important information

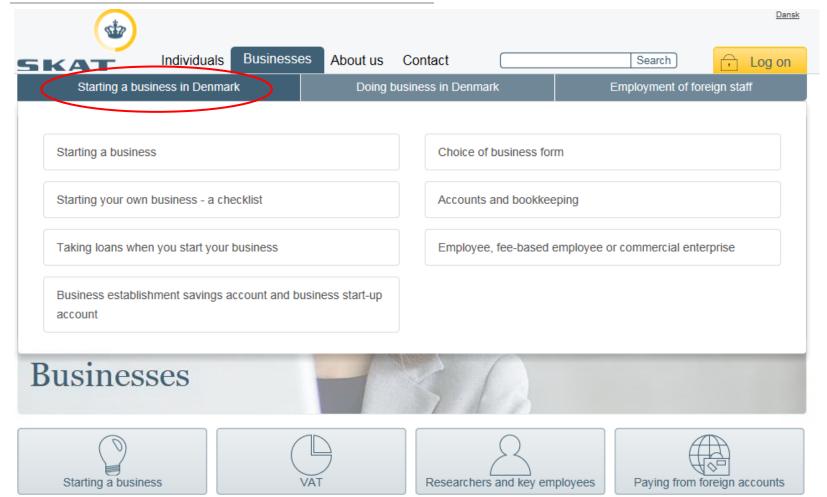
Watch out for fake e-mails

You can only receive personal assistance if you have an appointment

Side 3 24. oktober 2014



Find Information on www.skat.dk





Starting a business in Denmark

Doing business in Denmark

Starting a business

When you start your own business, you must register it with the Danish Busine Authority. As a sole proprietorship, you can log in using NemID and register the business directly with the Danish Business Authority via virk.dk.

- The business must be registered no later than eight days before it begins tra
- The same deadline applies if you register as the employer at the same time (Contents) register the business.
- are to register as the employer, the deadline is eight days after you have pair first wages.
- You must change your preliminary income assessment in E-tax for individual (TastSelv Borger) if you are a new sole proprietorship. You must enter the expected financial results of the business (profit/loss).



Log on to E-tax:

Log on to E-tax for individuals and submit a preliminary income assessment for your business

Information meetings (in Danish) for newly started businesses and entrepreneurs

If, for example, you hire employees a few months after business start-up and What constitutes a commercial enterprise?



Non-commercial enterprise



Further information



Get help starting your own business at startvaekst.dk

Get help filing online at virk.dk

Side 5 24. oktober 2014



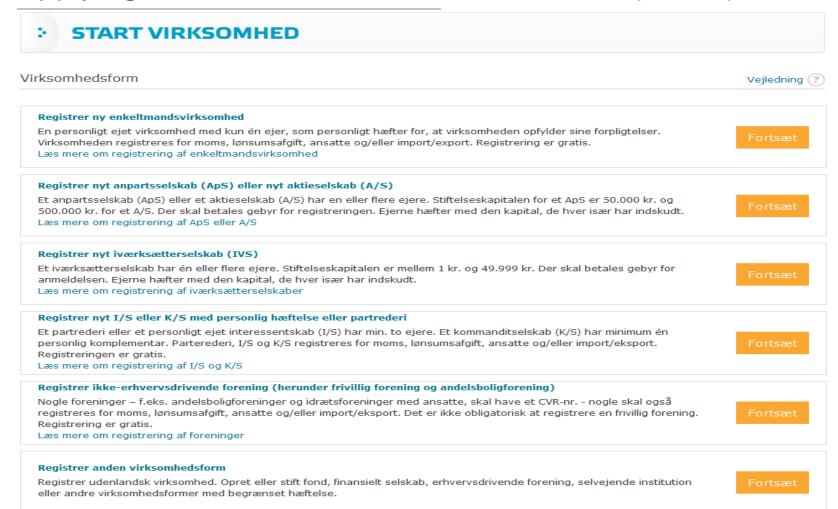
Self-employed or Employee..?

- Your business/company aim for an economic profit
- You have a risk, and every order/job is your responsibility
- You carry out the job unassisted, after order from the customer

24. oktober 2014

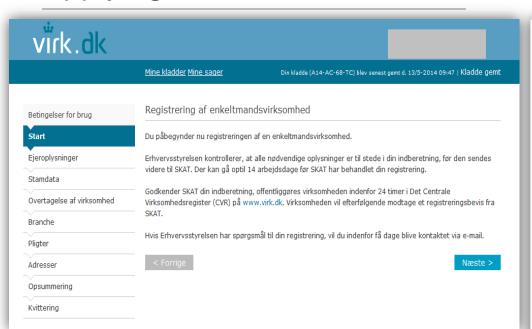


Applying for at CVR number – www.virk.dk (online)





Applying for a CVR number – www.virk.dk (online)



Sådan anmelder og registrerer du et iværksætterselskab

Udfyld blanketten og skriv den ud
skriv blanketten under
opret stiftelsesdokumentet og skriv det under
skriv vedtægterne under
vedlæg kapitaldokumentation eller egenerklæring, som er underskrevet af alle stiftere

send alle dokumenter ind til Erhvervsstyrelsen, Langelinie Alle
 17, 2100 København Ø eller scan dem ind og send dem pr. e-mail til

anmeldelse@erst.dk >

Registrér iværksætterselskab

Brug denne blanket, hvis du vil registrere et iværksætterselskab. Blanketten skal udfyldes, udskrives, underskrives og sammen med stiftelsesdokumentationen sendes til Erhvervsstyrelsen.



Tilføj siden til genveje på Mit Virk.dk 🛟

Mere information

Et iværksætterselskab er en særlig type anpartsselskab. Det følger i høj grad selskabslovens regler om anpartsselskaber og er også underlagt samme krav om fx årsrapport og digitale regnskaber. Dog er startkapitalen mindre end for et ApS.

Startkapital

Trin for trin

Startkapitalen for et iværksætterselskab er mellem 1 kr. og 49.999 kr.

Gebvr

Det koster 670 kr i registreringsgebyr at registrere et IVS.

Få hjælp til at registrere et iværksætterselskab

- > Er et iværksætterselskab noget for dig?
- > Sådan registrerer du et iværksætterselskab

Se de juridiske vejledninger eller følg trin for trin neden for.

<u>a</u>

Hjælp og Support

ERHVERVSSTYRELSEN

Erhvervsstyrelsen Telefon: 72200030

Har du brug for hjælp?

> Kontakt supporten

www.branchekode.dk

Side 8 24, oktober 2014



Taxable to Denmark

You pay tax in Denmark if you

- Live and work in Denmark
- Work for a danish employer in Denmark (day 1.)
- Work for a foreign employer in Denmark and you are in Denmark for 183 days within a 12 months period
- Are an international hiring-out of labour (day 1.) (30% tax and 8% labour market contribution)
- Run a business in Denmark

Side 9 24. oktober 2014



Tax-rates

Labour market contributions: 8%

Health contributions: 5%

Bottom-bracket tax: 6,83 %

Top-bracket tax: 15 % (if your income exceeds DKK 449.100)

Municipal tax: differs from 22,5 – 27,8 %

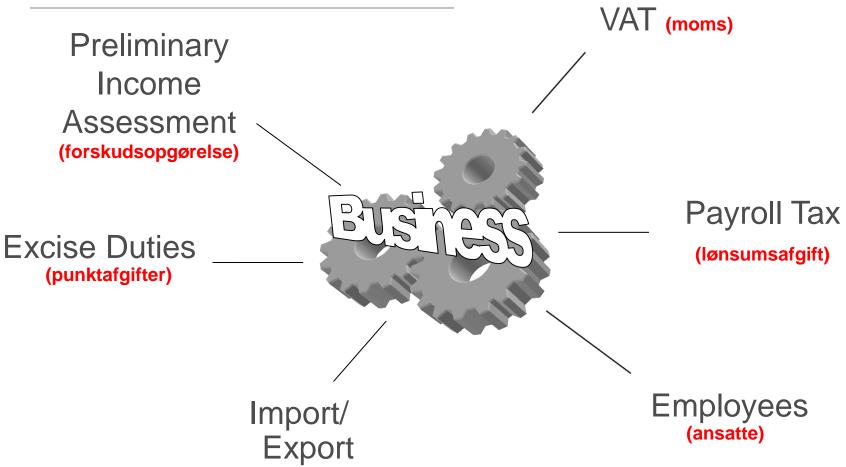
Church tax: differs from 0,43 - 1,45%

Property value tax, 1% tax on the value of property

24. oktober 2014



When your start a business



Side 11 24. oktober 2014



Value Added Tax – VAT (moms)

As a general rule, if you are self-employed and sell goods and services, you must register for VAT

.... unless the sale is exempted from VAT

You are required to register for VAT when your business's sales subject to VAT exceed DKK 50.000 over a 12-month period. If your sales are lower, it is up to you if you want to register for VAT.

Side 12 24. oktober 2014



VAT- exempted services



Note, that most businesses, which sell VAT-exempt services, must register for Payroll Tax. Hospitals, doctors, healthcare and alternative treatment

Social welfare

Teaching and course activities

Clubs and organisations

Sportsactivities and -arrangements

Cultural activities

Writing and composing

Letting of property

Insurance companies

Financial activities (banking)

Lottery

Postage

Transport of persons (ex. Taxi, bus, train)

Funeral services

Sale of goods and services by charitity and non-profit associations



Payroll Tax (Lønsumsafgift)

Almost every business, which sell VAT-exempted services, are liable to register for and pay payroll tax.

For example:

- · Passenger transport ex. taxi
- Dentist, doctor, chiropractor
- Some alternative practitioners

Exceptions:

Examples:

Social welfare

Letting of property

Writing / composing, and other artistic activities

Most businesses pay Payroll Tax as:

4,12% of your annual profit before deduction of interest plus the gross salary for your employees.

You are required to register, when your **annual profit, before deduction of interest, exceed DKK 80.000.**

Side 14 24. oktober 2014



Employer (arbejdsgiver)

If you have employees, you must register as an employer.

In a limited company – IVS, A/S or ApS - you are an employee in your own company, and you have to register, even though you are the only employee in the company.

Every month, you must report your employees salary information to SKAT via elndkomst. Consider whether to register with LetLøn, whether to use a payroll services agency or whether you yourself will report salary information to SKAT.



Side 15 24. oktober 2014



Import / Export

If you do business with countries outside the EU you must register for Import/Export.

Ex. Norway, Greenland, USA, China

You must give security when importing goods.

Information about customs declarations

- call 72 22 12 12 -

(Trade inside the EU – extra invoice demands)



Side 16 24. oktober 2014



Excise Duties (punktafgifter)



Above are mentioned <u>some</u> of the excise duties imposed on goods, which are either manufactured or imported by your business.

Side 17 24. oktober 2014



Preliminary income assessment – self-employed

When you have your own business, you must pay **B-tax**.

B-tax:

- Is calculated from det estimated profit.
- Will be paid as a provisional tax 10 times a year. You will receive giro transfer forms – or it will be withheld from your salary together with A-tax.

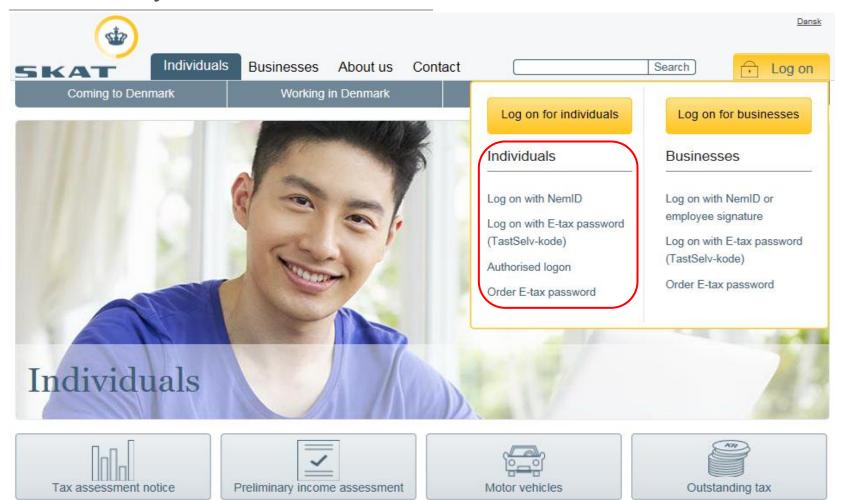
Estimatet profit (budget)

Turnover		500.000
Cost of goods sold		<u>-150.000</u>
		350.000
Expenses:		
Rent	50.000	
Accountant	15.000	
Minor assets	10.000	
Car expences	<u>25.000</u>	<u>-100.000</u>
Profit		250.000

Side 18 24. oktober 2014



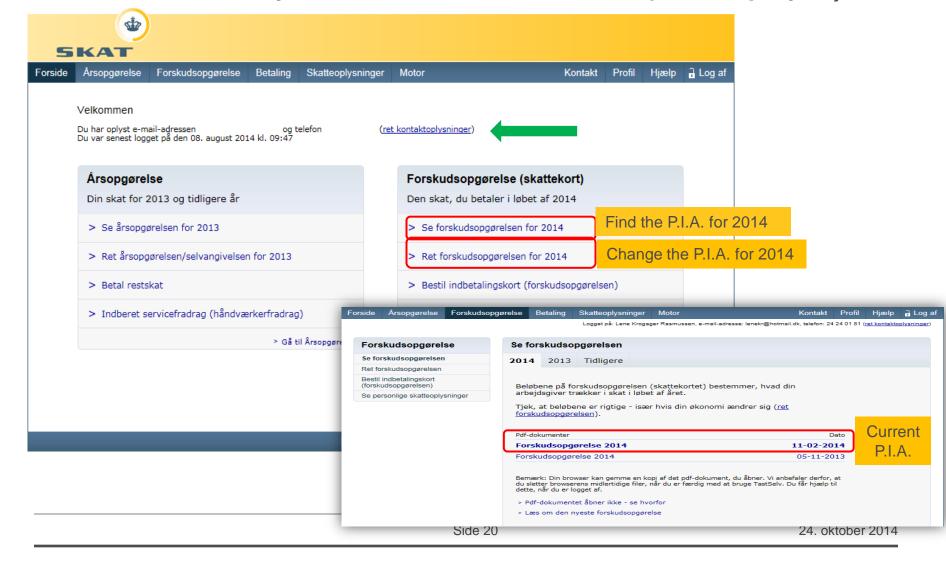
Preliminary Income Assessment – www.skat.dk



Side 19 24, oktober 2014



Find the Preliminary Income Assessment - P.I.A (self-employed)





The Preliminary Income Assessment (self-employed)



2014

Hr. Eriksen

Forskudsopgørelse

Ægtefællens personnummer		Personnummer			
		010761-973	9 *		
Skattekommune	£				
Lolland komr	mune				
Skatteprocent	Sundhedsbidrag	Kommune	Kirke		
	5,00	26,70	1,23		
Personfrading		Kerselsdato			
42.800		07.01.2014			
- latammer		Kontaktadresse			
7222 1818		www.skat.dk/kontakt Webadresse			

Resultat af fo	orskudsopgørelsen				
Samlet forsk	65.786,27				
B-skat mv.	Samlet artig opkrævning	Pater	Ratebeløb	Fortaldent beleb	Kerselsdato
	65.781	2 - 10	7.309	2001-2001-2009	07.01.2014

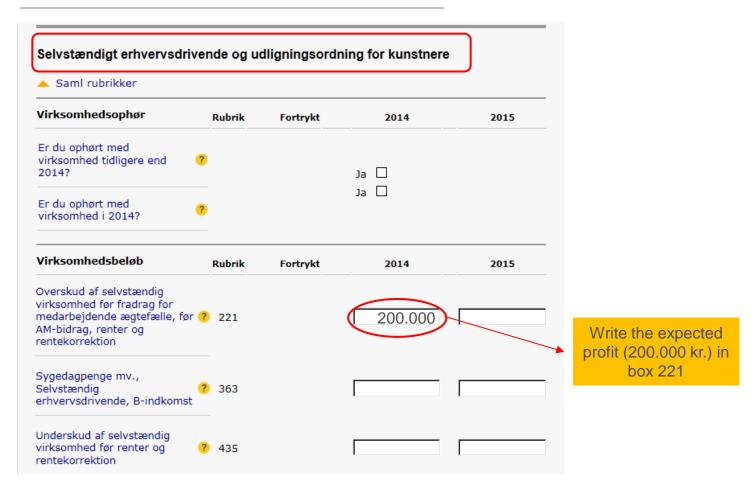
Indbetalingskort vedrørende B-skat mv. for rate 2 til rate 10 fremsendes.

Personlig indkomst	Fer AM-bidrag	AM-bidrag	Efter AM-bidrag	
#Overskud af virksomhed/udlejningsejendom	200.000			
Resultat	200.000	16.000	184,000	
#Lønindkomst, fri telefon og fri bil mv.	0	0	0	184.000
Kapitalindkomst				
#Renteindt. pengeinst., obl. og pantebr. mm.			0	
#Renteudg. pengeinstitut, pantebreve i depot			0	0
Ligningsmæssige fradrag				
Beskæftigelsesfradrag			- 14.500	
#Fagligt kontingent			0	
#Bidrag til A-kasse, efterløn og fleksydelse			0	- 14. 500
Skattepligtig indkomst			22	169, 500

oktober 2014



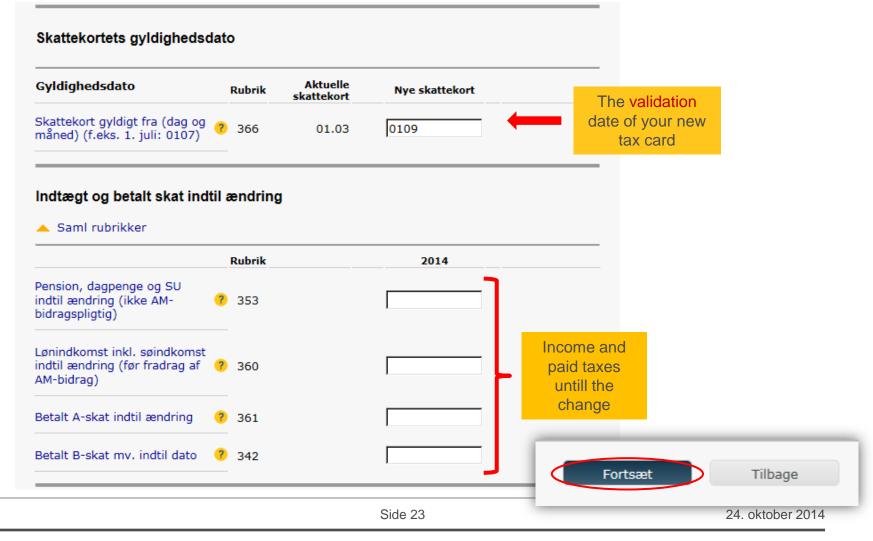
Change the Preliminary Income Assessment (self-employed)



Side 22 24. oktober 2014



Change the Preliminary Income Assessment (self-employed)





Corporation Tax - companies

Preliminary income assessment:

A new company can choose to pay the tax on account - the company decides the size of the amount

Corporation Tax:

Companies pay af corporation tax of 24,5% (2014) of the taxable income. Salary to the majority shareholder is deductable from the taxable income

OBS:

If the majority shareholder is an employee, the company must withhold A-tax from the salary and the company must register as an employer

Side 24 24. oktober 2014



VAT – Deduction

Examples:

- · Goods for selling
- Plant and machinery
- Packaging and transport
- Ongoing operating costs

Full deduction

Partial

deduction



Examples:

- Owners private consumption
- Extraction of goods for private consumption by the owner
- Plant and machinery bought privately but used in your business
- Food and goods for the employees
 - · Purchase from a private person
- Entertainment expenses and gifts
- Purchase for activities exempted from VAT

Round up to 34 %

Use = privately and commercial

- An estimation:
- · Examples:
- Telephone
- · computer
- Internet

Goods and services used for activities subject to VAT, and activities excempted from VAT

Sale subject to VAT
Sale excempted from
VAT
Total sale

100.000,-

200.000,-

300.000,-

100.000 X 100

300.000

=

33,33%

Side 25 24. oktober 2014



VAT statement (momsangivelse)

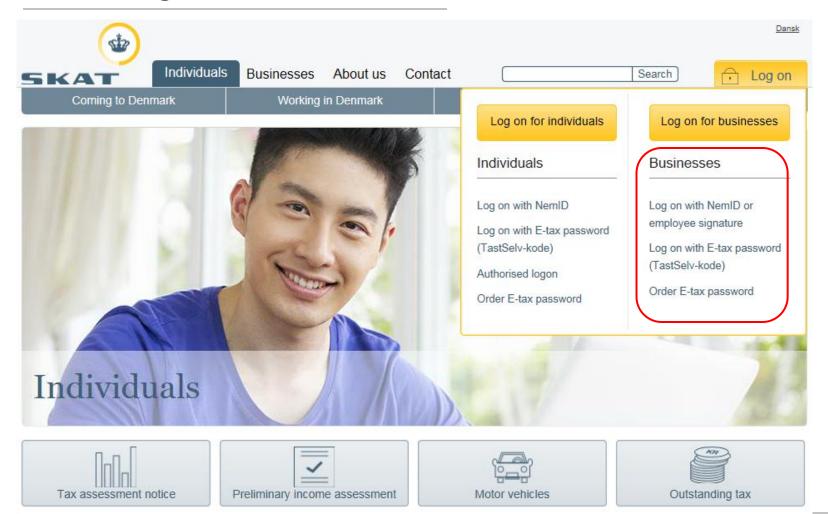
	V.A.T.	Result – (Tax)
Sale of the quarter (sale without VAT)		80.000 kr.
25% output tax (80.000 x 25 / 100	20.000 kr.	
Purchase/expenses of the quarter (without	· VAT)	-60.000 kr.
25% input tax (60.000 x 25 / 100	-15.000 kr.	
VAT to be paid	→ 5.000 kr.	
	=======	
Your profit		20.000 kr.

Side 26

24. oktober 2014

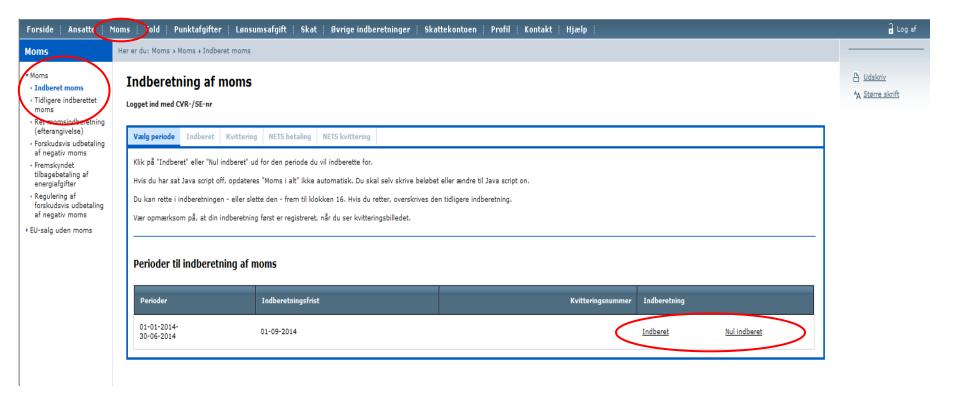


VAT – Log on for businesses





VAT statement



Side 28 24, oktober 2014

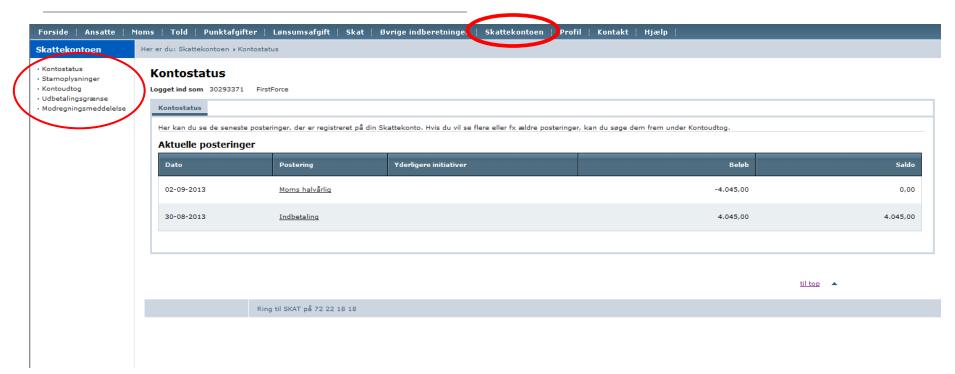


VAT Statement

Indberetning af moms Logget ind med CVR-/SE-nr Vælg periode Indberetning Kvittering Tast alle beløb i hele kroner. Tast negative beløb med et minustegn (-) foran. Alle felter der er markeret med en stjerne (*) skal være udfyldt. Husk at trykke Godkend, når du har tastet dine tal. Din indberetning er først registreret, når kvitteringsbilledet vises. Du kan slette en eksisterende indberetning, ved at bruge slet-knappen nederst på siden. 01-07-2010-31-12-2010 Periode Indberetningsfrist Betalingsfrist 01-03-2011 20.000 Output VAT (salgmoms) Salgsmoms (udgående moms) Moms af varekøb i udlandet Moms af ydelseskøb i udlandet med omvendt betalingspligt Fradrag Købsmoms (indgående moms) Input VAT (Købsmoms) 15.000 Olie- og flaskegasafgift Elafgift Naturgas- og bygasafgift Kulafgift CO2-afgift VAT pay/refund (afgiftstilsvar) 5.000 Vandafgift Moms i alt (positivt beløb = betale, negativt beløb = penge tilgode) Supplerende oplysninger Are the amounts correct? - Press here Rubrik A - varer, Værdien uden moms af varekøb i andre EU-lande (EU-erhvervelser) Rubrik A - ydelser. Værdien uden moms af ydelseskøb i andre EU-lande Rubrik B - varer, Værdien af varesalg uden moms til andre EU-lande (EU-leverancer), Udfyldes rubrik B, skal I indberette kundeoplysninger til listesystemet. Rubrik B - ydelser, Værdien af visse ydelsessalg uden moms til andre EU-lande Godkend Rubrik C. Værdien af andre varer og ydelser, der leveres uden afgift her i landet, i andre EU-lande og i lande uden for EU, jf. bekendtgørelsens § 52, stk. 10 Side 29 24. oktober 2014



Tax account





Tax - Deduction

- Purchase before registration
 - Operating costs also purchase from private persons
 - Plant and machinery possible write off
 - Telephone





- No deduction for goods in stock (when the goods are sold or used)
- · Private consumption
- Extraction of goods for private consumption by the owner





- Expenses which relate to both your business and private consumption
- Plant and machinery bought privately, which are used both in your business and in private – possible write off

Side 32 24. oktober 2014



Accounting - requirements for accounts

Documentation

Continuous numbering of sales invoices



Book-keeping

Deposits and withdrawals must be recorded and balanced



Annual account

Accounting records must be kept for 5 years

Side 33 24-10-2014



Requirements for an invoice

A & B Nielsen Rådgivning

TLF:

lidt ud over det sædvanlige

Madsen & Andersen Byggaden 2 Rådgivningsvej 10 9000 Aalborg

Bygaden 2 9000 Aalborg

69 69 15 15

a&bnielsen@rådgivning.dk

CVR. nr.: 69 15 69 15

FAKTURA

FAKTURANR. 100

DATO: 16. JULI 2013 **BETALINGSDATO:** 15. AUGUST 2013 **KUNDENUMMER:** 99887766

TEKST	ANTAL		PRIS		BELØB
Rådgivning og oprettelse:					
Konsulenttimer 1. og 5. juli	5	kr	500,00	kr	2.500,00
Oprettelse	1	kr	700,00	kr	700,00
Andre ydelser	2	kr	150,00	kr	300,00
			NETTO	kr	3.500,00
			MOMS		25%
	М	OMS	BELØB	kr	875,00
			TOTAL	kr	4.375.00

- Sequential number (invoice number)
- Invoice date
- CVR/SE number
- Seller's name and address
- Buyer's name and address
- Quantity and nature of goods or services supplied
- · Delivery date if different from incoice date
- Price of the goods/services exclusive VAT
- Current VAT rate
- VAT amount

Side 34 24. oktober 2014



Requirements for an invoice

Simplified invoice:

- > Invoice date.
- > A sequential number
- > Name of business and CVR number
- > Type of service or goods
- > The VAT-amount (can be stated as 20% of the total price)

Till slip:

- Date of issue
- > Name of business and CVR number
- > Type of service or goods
- > VAT-amount



Side 35



77 000

Accounts - example

Note	Profit and loss statement		
1	Turnover Cost of goods sold Gross profit	_	500.000 290.000 210.000
2 3 4 5	Expenses Rent		-114.699
_	Profit		95.301

Balance sheet

Dlanta and machinery

Note

36	Liabilities	24.	347.000
	Bank loan		71.699
	VAT payable		60.000
	Trade creditors		100.000
	Equity		115.301
	Withdrawals	-45.000	
	Profit	95.301	
	Opening equity	65.000	
	Assets		347.000
	Trade debtors		70.000
	Bank		90.000
	Cash		10.000
7	Stock		100.000
	Plants and machinery		77.000



Foreign cars in Denmark

- You can drive a foreign car if you are in Denmark for a temperary period, you have residence in another country – you have to apply for a permission from SKAT within 14 days after you cross the border (form 21.059)
- You can drive a foreign company-car from EU/EØS countries in DK (form 21.022)

(the car has to be outside DK for more than 183 days within 12 months period)

You must document you have a foreign employer or run a foreign company outside DK

Side 37 24. oktober 2014



Signs

At construction and building sites it's mandatory for companies to put up sign with company name and CVR number.

Foreign companies have to sign the company name and RUT number

(Enterprises under 50.000 DKK are exempted, one-day jobs too)

Company cars with special licence plates: sign with company name and CVR number

Side 38 24. oktober 2014



When to do what....???

TAX Year Cycle

Time limit to declare VAT

24. oktober 2014



CONTACT



www.skat.dk

Telephone 7222 1818 (press 0 for english)

Telephone (customs) 7222 1212

www.skat.dk

Side 40 24. oktober 2014