



18th International Fair of Economy "Brčko 2019"

7-9 November 2019

Tel: 049/216-116

E-mail: sajam.bd@gmail.com

Web: <http://www.brcko-pkomora.com/>



APPLICATION - PARTICIPATION CONTRACT

Application deadline: 25 October 2019

Filled in by presenter:

Full name of exhibitor's company¹:

Address, city, country:

Authorized person, position in the company:

Tel.

Fax:

Email:

www.

Tax ID No.

Bank account No.

Contact person:

Email:

Tel.

Company organization (mark with X):

Private

Public

State

Association

Other

Exhibitor's activity (mark with X):

Production

Trade

Services

Other

Exhibit character (mark with X):

Sale

Exhibit

Mixed

Other

Place and date:

Signature and seal of authorized person:

Filled in by the Chamber of Commerce

File No.

Position:

Place and date:

Signature and seal of authorized person:

¹ This name will be used on signboard at the presenter's stand.

ORDER FORM

Exhibition premises order

DESCRIPTION	Exhibition premises content	Amount ² (m ²)	PRICE ³ (BAM)	AMOUNT
Internal premises, equipped	Floor mats, carpeting, partition walls, nameplate with block-letter printing, storage 100x100x250 with partition, inside the storage one sloping shelf, info desk, additional info desk or set of shelves or high glass showcase, according to the exhibitor's choice, table and 4 chairs, stand lighting (2 reflectors), one socket, garbage bin		80.00	
Internal premises, not fully equipped	Floor mats, carpeting, partition walls, nameplate with block-letter printing, info desk (or without it), table and 4 chairs, stand lighting (2 reflectors), one socket, garbage bin.		60.00	
Internal premises, non-equipped			50.00	
External premises			30.00	

Additional equipment order

No.	DESCRIPTION	dimensions	pcs.	PRICE (BAM)	AMOUNT
1.	Board with company name - block letters	200 x 30 cm		20.00	
2.	Board with company name – sign and logo	200 x 30 cm		45.00	
3.	Carrier for the board with company name (only with partition walls)			15.00	
3a.	Branding the stand (painting or color application)	m ²		20.00	
3b.	Applying onto the stand's walls	m ²		5.00	

² The smallest possible premises to rent are 12m².

³ The organizer has the right to give rebate to exhibitors in the maximum amount of 50% under the following conditions: 1) for premises bigger than 20 m², the rebate is 10%; for premises bigger than 30 m², the rebate is 20%; 3) for premises bigger than 40 m², the rebate is 30%; 4) for premises bigger than 50 m², the rebate is 40%. Members of the Chamber of Commerce of Brcko District that pay their membership fee regularly are entitled to additional 10% to the rebate scale.

4.	Partition wall	50/70/100 x 250 cm		19.90	
5.	Plexi wall (transparent or colored)	50/100 x 250 cm		40.00	
6.	Plexi wall, transparent with a louver	50/100 x 250 cm		45.00	
7.	Grid-wall	50/70/100 x 250 cm		25.00	
8.	Harmo door or full door that can be locked	100 x 250 cm		50.00	
9.	Ceiling structure	100 x 100 cm		33.50	
10.	High glass showcase	50 x 50 x 250 cm		60.00	
		70 x 70 x 250 cm		60.00	
		50 x 100 x 250 cm		60.00	
		100 x 100 x 250 cm		90.00	
11.	Low glass showcase	50 x 50 x 100 cm		60.00	
		50 x 100 x 100 cm		60.00	
		100 x 100 x 100 cm		65.00	
12.	Bench	50 x 50/100 x 20 cm		40.00	
		50 x 50/100 x 40 cm		40.00	
		50 x 50/100 x 80 cm		40.00	
		50 x 50/100 x 100 cm		40.00	
		100 x 100 x 20 cm		40.00	
		100 x 100 x 40 cm		40.00	
		100 x 100 x 80 cm		40.00	
		100 x 100 x 100 cm		40.00	
13.	Info stand	50 x 100 x 100 cm		49.90	
14.	Two-post stand	50 x 100 x 120 cm		85.00	
15.	Set of chairs (three levels)	50 x 100 x 250 cm		59.90	
16.	Console shelf - bookshelf	30 x 100 cm		20.00	
17.	Table	70 x 70 cm / fi 70 cm		19.00	
18.	Chair			7.00	
19.	Bar table	fi 60 cm		30.00	
20.	Bar chair			25.00	
21.	Refrigerator			60.00	
22.	Reflector	300W		10.00	
22a.	LED Reflector	50W		30.00	
23.	Hanger			10.00	
24.	Partition			15.00	

25.	Storage with partition	100 x 100 x 250 cm		80.00	
26.	Store-room II (mini kitchen, harmo door, set of chairs)	200 x 200 x 250 cm		400.00	
27.	Roto showcase	70 x 70 x 250 cm		220.00	
28.	Roto cube (illuminated, plexi with print)	70 x 70 x 70 cm		200.00	
29.	Raster above the stand with halogen lights	100 x 100 cm		50.00	
30.	Semicircular stand, 1/4 of circle	h=100cm		85.00	
31.	Semicircular stand, 1/2 of circle	h=100cm		110.00	
32.	Power connection 220 V/5kw			29.90	
33.	Power connection 380 V/10kw			49.90	
34.	Carpeting	m ²		4.70	
34a.	Putting colored carpeting	m ²		2.50	
35.	Laminate or wooden floor	m ²		35.00	
36.	Sink			70.00	
37.	Plexi pillar, 1/4 of circle	h=250cm		160.00	
38.	LCD TV 32/42"	a day		65.00	
39.	Locker, with key	100x50x80 cm		50.00	

TOTAL (exhibit premises + additional equipment):	
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Exhibit program:

Place and date:	Signature and seal of authorized person:



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FAIR RULEBOOK

Fair Rulebook contains guidelines that regulate the issues of application, exhibition and business activities at the 18th International Fair of Economy "Brčko 2019". The guidelines are the basis of establishing the contractual relationship between the Chamber of Commerce of Brčko District of Bosnia and Herzegovina, as the organizer, and participants (exhibitors). The guidelines constitute an integral part of the application – contract for participation regardless of the manner how the application is delivered and received.

Application

Application to exhibit is made on an application sheet, in block letters, signed and verified by seal, and delivered to the organizer's address. Following the same principles, together with the application, you should send the accompanying orders of fair services. The application is to be sent not later than 25 October 2019. By sending the application, the exhibitor agrees to comply with the general provisions regarding the participation at the 18th International Fair of Economy "Brčko 2019", and thus enters the contractual relationship with the organizer. The application to exhibit is only valid for the applied company, association or organization. The applied exhibitor cannot lease the exhibit premises (stand) to another company without the consent of organizer.

Payment

Lease of fair premises is formed by the following price list:

1. Equipped internal premises: 80.00 BAM/m²;
2. Not fully-equipped internal premises: 60.00 BAM/m²;
3. Non-equipped internal premises: 50.00 BAM/m²;
4. External premises: 30.00 BAM/m².

VAT is calculated to the above mentioned prices, in the amount of 17%.

Organizer has the right to give rebate to exhibitors in the maximum amount of 50% under the following conditions:

1. For premises bigger than 20 m² of the rented area, the rebate is 10%;
2. For premises bigger than 30 m² of the rented area, the rebate is 20%;
3. For premises bigger than 40 m² of the rented area, the rebate is 30%;
4. For premises bigger than 50 m² of the rented area, the rebate is 40%;

Members of the Chamber of Commerce of Brčko District that pay their membership fee regularly are entitled to additional 10% to the rebate scale.

The smallest premises that can be rented is 12m².

The quipped premises means the following: floor mats, carpeting, partition walls, nameplate with block-letter printing, storage 100x100x250 with partition, inside the storage one sloping shelf, info desk, additional info desk or set of shelves or high glass showcase, according to the exhibitor's choice, table and 4 chairs, stand lighting (2 reflectors), one socket, garbage bin. Not fully-equipped premises means the following: Floor mats, carpeting, partition walls, nameplate with block-letter printing, info desk (or without it), table and 4 chairs, stand lighting (2 reflectors), one socket, garbage bin.

The above mentioned expenses include the application expenses as well as expenses for registry in the fair catalogue. The application without proof of payment of the obligatory fee is not binding to the organizer.

Upon the receipt of the application and an order of fair services, the organizer shall send a pro-forma invoice to the exhibitor, which has to be fully paid within the legal deadline, and not later than 25 October 2019. The expenses of payment transactions and VAT shall be borne by the exhibitor.

The application without the proof of payment of obligatory fee is not binding to the organizer, but is binding to the exhibitor.

By issuing a pro-forma invoice, the organizer confirms the premises reservation and thus enters the contractual relationship by which he has to fulfill all the invoiced orders to the exhibitor. Depending on the available premises, the organizer has the right to accept an application and payment after the set deadlines, but he then has the right to increase all prices due to higher expenses.

The exhibitor shall pay all orders during the fair immediately, following the prices regulated by the application.

Hand-over of the exhibition premises

The exhibit premises (stand) are basically awarded to exhibitors as applications and payments are received. The awarded premises are taken by the exhibitor and registered, based on the original evidence on payment of the obligatory fee and total fair order. If the exhibitor does not take the awarded premises not later than 20 hours before the fair starts, this shall be viewed as if the exhibitor withdrew from the fair. Therefore, the organizer has the right to award the premises to some other exhibitor.

Lacking stand-material is charged to the exhibitor by the organizer's price list. The exhibitor has to empty the awarded premises within 24 hours after the fair ends.

Withdrawal

The applied exhibitor has the right to withdraw from participation under the following conditions:

1. 30 days before the fair starts, in which case he is given the refund except the obligatory amount.
2. 15 days before the fair starts, in which case he is given a 50%-refund of fair services, that is, the same amount is invoiced.

Withdrawal less than 15 days before the fair starts is not possible. In this case, the organizer shall keep the entire amount of payment, that is, he will invoice the expenses to the exhibitor.

Withdrawal is made in a written form, and the deadlines start as of the date when the notification is accepted at the organizer's seat. Withdrawal made in an oral form is not legally binding.

Special provisions

In case that an exhibitor sets the stand by himself, he is obliged to adhere to regulations regarding the technical safety, organizer's guidelines and standards that are typical for international fairs. The exhibitor shall secure his own property and exhibits against any theft, damage, destruction and other risks at his own cost, and the organizer shall not be held responsible in case any damage happens.

All other business activities, exhibition and sale of exhibits are regulated by special requirements made with the organizer, and are executed following a special written approval by the organizer. This provision shall apply to the exhibitor even if he performs these activities outside the rented exhibit premises.

The exhibitor has the right to issue free exhibitor accreditation. He has the right to issue 2 accreditations for the premises of 12 m². The number of accreditations is increased as the area of rented exhibit premises increases.

The working hours of the fair: 10:00 – 19:00.

Cleaning and maintenance of the stand and other common fair premises is the organizer's responsibility.

In case the date of fair changes due to force majeure, the exhibitor is not entitled to refund.

The organizer will notify the exhibitor on the new date.

The organizer has the right to extend the duration of the fair, and if this happens, he will timely notify the exhibitors.

Any possible disputes shall be solved in a friendly manner. If the organizer and exhibitor cannot do so, the competent court shall be the Basic Court of Brčko District, Bosnia and Herzegovina.