

NIGERIA FOOTBALL FEDERATION (NFF)

ADVERTISEMENT FOR 2024 APPROPRIATION PROJECTS

**INVITATION TO TENDER FOR THE TECHNICAL AND FINANCIAL BIDS FOR THE
PROCUREMENT OF GOODS AND WORKS UNDER THE NIGERIA FOOTBALL FEDERATION
(NFF)**

1. INTRODUCTION

The Federal Government of Nigeria has provided funds in the 2024 Appropriation Act for the Nigeria Football Federation (NFF) which is saddled with responsibility of football in Nigeria. To this end and in line with the provision of the Public Procurement Act 2007, the Federation is inviting experienced and competent Contractors/Suppliers to submit bids for the following projects:

2. SCOPE OF GOODS/WORKS

CATEGORY A: GOODS

LOT NO DESCRIPTION OF WORK

2024 – A1 PURCHASE OF SPORTING & GAMING EQUIPMENT FOR NATIONAL TEAMS FOR QUALIFIER MATCHES AND TOURNAMENTS

CATEGORY B: WORKS

LOT NO DESCRIPTION OF WORK

2024 – B1 CONSTRUCTION/PROVISION OF SPORTING FACILITIES

3. ELIGIBILITY REQUIREMENTS

- a. Evidence of certificate of incorporation issued by the Corporate Affairs Commission (CAC) including, form CAC 1.1 or CAC 2 and CAC 7;
- b. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December 2024;
- c. Evidence of Pension Clearance Certificate valid till 31st December 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) compliance certificate valid till 31st December 2024 (this requirement is only applicable to bidder whose number of staff is 5 and above or bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2024;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December 2024; or valid certificate issued by BPP;
- g. Sworn affidavit disclosing whether or not any officer of the relevant committees of the Nigeria Football Federation or the Bureau of Public Procurement is a former of present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bids are true and correct in all particulars;
- h. Company's Audited Accounts for the last three (3) years 2021, 2022, 2023
- i. Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile indicating its activities, with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional

qualifications such as SURCON, COREN, QSRBN, ARCON, CORBON etc.;

k. For Supply of equipment: Letter of authorization as representative of the original Equipment Manufacturer (OEMs);

l. Verifiable documentary evidence of at least (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

m. Works: List of plants/ Equipment with proof of Ownership/Lease Agreement

n. For joint venture/partnership, memorandum of understanding should be provided (CAC, Tax Clearance Certificate, Pension clearance certificate, ITF compliance Certificate, NSITF Clearance certificate, IRR and sworn affidavit are compulsory for each JV partner)

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the Office of the Head of Procurement, Ground Floor, Nigeria Football Federation (NFF), National Stadium "Package B" on evidence of payment of a non-refundable tender fee of N10, 000.00 only per Lot paid into the Nigeria Football Federation's Remita E-collection account in any reputable commercial bank in Nigeria.

5. SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bids for each of the Lots desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to;

The MDA's accounting Officer, with Office Address).

And clearly marked with the name of the project and the Lot Number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender box at the office of The Head of Procurement, Ground Floor, Nigeria Football Federation state not later than 12:00noon Monday, 11th November 2024.

6. OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission 12:00noon Monday, 11th November 2024 at the 1st Floor, GS Conference Room of the Football Federation, in the presence of bidders or their representative, while the financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the office of the Head of Procurement, as the Nigeria Football Federation will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Office of the Head of Procurement, NFF.

7. GENERAL INFORMATION

a. Bids must be in English language and signed by an official authorized by the

bidder;

b. Bids submitted after the deadline for submission would be returned un-opened;

c. All cost will be borne by the bidders;

d. The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;

e. All CAC, VAT, PENCOM, ITF, NSITF and Tax Clearance Certificate submitted shall be referred to security and other relevant Agencies for security and authentication

f. Any bidder who has not be construed to be a commitment or obligation on the part of NFF for award of any form of contract to any respondent nor shall it entitle any Company/firm submitting document to claim any indemnity for the federation

g. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened

h. The Nigeria Football Federation is not bound to pre-qualify any bidder and reserves the right to annual the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

GENERAL SECRETARY

Nigeria Football Federation (NFF)