China-CEE Enterprise Cooperation Promotion and Business Matching Agenda

(Draft on March 19, 2015)

I. Schedule

May 16, Saturday: Hotel Check in is available but please let us know **in advance** if you plan to arrive on this day.

May 17, Sunday

09:00 - 11:00	Registration
12:00 - 13:00	Introduction and welcome
14:30 - 15:00	Opening ceremony and speeches
18:00 - 21:00	Welcome party

May 18, Monday

09:00 - 12:00	Visit of Exhibition and the Fair
12:00 - 13:30	Buffet Lunch
14:00 - 17:30	CEE companies B2B matchmaking
18:00 - 20:00	Business networking party

May 19, Tuesday

09:00 - 12:00	CEE companies B2B Matchmaking
12:00 - 14:00	Closing ceremony

May 18 - 21, from Monday to Thursday

Langfang International Economic and Trade Exhibition and Fair (optional program)

II. Business matchmaking

5-8 one to one meetings will be organized for each company with pre-selected related Chinese counterparts. Each meeting is 30 minutes long. After these meetings, the participants will still have the opportunity to have further and more detailed conversations and interactions with each other in the following networking events.

All guests are welcomed to visits the Langfang International Economic and Trade Exhibition and Fair (from May 18th to May 21st) where they may meet many Chinese companies and gather more information about them.

The uniqueness of the event is providing a platform for companies in CEE and in China to build new business connections through the facet o face match up meeting with more targeted counterparts and the Bank of China will give all the necessary support to help promote the industrial ties and provide financial solutions.

III. Language and interpreters

The organizer of the event will provide English-Chinese interpreters and please inform us in advance if you would like to use this service.

IV. Costs

The organizer will cover the accomodation, meal and local transportation for the first 150 participants (from around 100 companies) in the whole CEE region during the conference from **May 16th to May 21**.

Registered participatns only need to cover their own flight tickets to/from China.

V. Detailed Agenda

1. Introduction and Welcome

The people's government in Hebei province and the management of the Bank of China welcomes all guests.

Attendants: plenary program

<u>Time</u>: May 17, 12:00 - 13:00

Location: Langfang International Hotel

2. Opening Ceremony and Keynote Speeches

Presentations about Hebei province and its connection with CEE. Keynote Speakers include Mr. Qin Boyong, the deputy governor of Hebei Province, the President of Bank of China and financial or legal experts from China.

<u>Attendants</u>: representatives from the provincial government, leaders and VIPs from Europe, corporates and institutions; business representatives from important Chinese economic development zones and domestic and foreign news media. all representatives will consist of about 600 people.

<u>Time</u>: May 17, 14:30 - 15:00 <u>Location</u>: Langfang International Hotel

3. Welcome Party

<u>Attendants</u>: the representatives of CEE enterprises, the leaders of the local municipalities, the management of Bank of China and the interpreters, all together will consist of about 300 people

<u>Time</u>: May 17, 18:00 - 21:00

Location: Langfang International Hotel

4. Visit of Exhibition and the Fair

<u>Attendants</u>: the representatives of CEE enterprises, the management of Bank of China and the interpreters

<u>Time</u>: May 18, 09:00 - 12:00

Location: Langfang International Economic and Trade Exhibition and Fair

5. CEE companies B2B Matchmaking

One to one business matchmaking between companies from China and CEE. <u>Attendants</u>: 150 representatives from CEE enterprises, 400 representatives from Chinese companies.

Time: May 18, 14:00 - 17:30

May 19, 09:00 - 12:00

Location: Langfang International Hotel

6. Business Networking Party

<u>Attendants</u>: representatives from the provincial government, leaders and VIPs from Europe, corporates and institutions; business representatives of important Chinese

economic development zones, and domestic and foreign news media, all representatives will consist of about 600 people. <u>Time</u>: May 18, 18:00 - 20:00 <u>Location</u>: Langfang International Hotel

7. Closing ceremony

<u>Attendants</u>: representatives from the provincial government, the management of Bank of China, representatives of the CEE enterprises <u>Time</u>: May 19, 12:00 - 14:00 <u>Location</u>: Langfang International Hotel

Please be aware that the current schedule is only a drafted version and it is subject to future modifications.